

Union Township Board of Supervisors
Minutes/ Regular Meeting
December 3, 2024

The regular monthly meeting of the Union Township Board of Supervisors was held on December 3, 2024. Supervisors Reitz, Allred and Wright were present. Atty. Lyons and Aaron Benfer were also in attendance.

Meeting was called to order at 7:00 PM followed by the pledge to the flag.

Having reviewed the minutes of the previous meeting, a motion was made by Tom Reitz, seconded by Todd Wright and carried to approve the minutes as presented.

Public Comment: None

Road Report:

Aaron Benfer updated the Board on road and equipment issues. The Board discussed hiring Jeffrey Benfer to help with snow plowing if needed. It was noted by the Board that all new employees regardless of their status should be approved by the Board by motion before taking position. A motion was made by Tom Reitz, seconded by Billy Allred and carried to appoint Jeffrey Benfer as a casual employee, in an equipment operator/ snow plowing position.

Effective November 19, 2024 Matthew Sherwood has resigned as Roadmaster. A motion was made by Tom Reitz, seconded by Billy Allred and carried to accept and document his resignation. Appointing someone to the Roadmaster position was discussed. For the time being, the Board made the decision to be patient in filling the position. The current part time employees will be handling snow storms and other issues. The Assistant Roadmaster, Supervisor Wright will be directing any issues that may come up.

A motion to adopt the final 2025 budget and to authorize Atty. Lyons to advertise it as adopted was made by Tom Reitz, seconded by Todd Wright and carried.

A motion to adopt Tax Resolution #24-04 retaining taxes at the existing rates as listed in the November minutes was made by Tom Reitz, seconded by Billy Allred and carried.

Joining East Buffalo Township and other municipalities in a group bid for the 2025 paving and fiber seal coat road projects was discussed. It was decided to work with Penn DOT Municipal Services to get an estimate and move forward with the joint bid.

The East Buffalo Township Grinder Agreement was reviewed again by Atty. Lyons and needs further clarification. The Board would like the Atty. to continue to work on the agreement with EBT, their Atty. and insurance agents.

The roof leak issues were discussed. A motion was made by Tom Reitz, seconded by Todd Wright and carried to schedule Josh Hartzler to do the roof repairs that are needed to preserve the building.

The 2025 meeting dates and times were set for the first Tuesday of each month at 7:00 PM with the exception of the January regular meeting which will be held in conjunction with the Reorganization meeting on Monday, January 6th at 7:00 PM and 7:30 PM respectively. In addition, the May meeting will

be held on Thursday, May 8th at 7:00 PM due to interference with the PSATS Conference. A motion was made by Tom Reitz, seconded by Billy Allred and carried to set the dates of the 2025 meetings and to authorize Atty. Lyons to advertise them as such.

Resolution #24-05, Tax Collector Fee Resolution was discussed with Atty. Lyons. The Resolution sets the fee schedule of the elected tax collector. A motion was made by Billy Allred, seconded by Tom Reitz and carried to adopt the Resolution.

Supervisor Allred gave a report on the Central Keystone Council of Government's annual meeting and 2025 building permit fee rates.

Checks 5902-5926 were presented for payment with bills totaling 12,850.13. A motion to approve bills as presented was made by Tom Reitz, seconded by Todd Wright and carried.

Motion to adjourn at 9:30 PM was made by Tom Reitz, seconded by Todd Wright and carried.

Respectfully Submitted,
Wendy Yoder
Secretary

General Fund	49,657.00
State Fund	804.00
Equipment Fund	73,519.00