

Union Township Board of Supervisors
Re-Organization Meeting
January 3, 2023

The Re-Organization meeting of the Union Township Board of Supervisors for the year 2023 was held on January 3, 2023 with Supervisors Thomas Reitz, William Allred and Mark Bieber present.

Meeting was called to order by Chairman Thomas Reitz at 6:30 PM.

Billy Allred acted as temporary Chairman and Wendy Yoder as temporary Secretary. Temporary Chairman Billy Allred then made a motion to appoint Thomas Reitz as Chairman. Motion was seconded by Mark Bieber and carried.

The elected Chairman then presided over the meeting. Motion was made by Tom Reitz, seconded by Mark Bieber and carried to appoint Billy Allred as Vice-Chairman. Motion was made by Tom Reitz, seconded by Billy Allred and carried to appoint Wendy Yoder as Secretary/ Treasurer. Motion was made by Tom Reitz, seconded by Mark Bieber and carried to appoint Billy Allred as Assistant Secretary/ Treasurer.

Roadmaster – Motion was made by Tom Reitz to appoint Jeff Brouse as Roadmaster. Motion failed for lack of a second. Discussion was then held on the position. Notification was given by Jeffery Brouse that he will be retiring as Roadmaster. The Board would like to spend some time reviewing the job description and would also like to have a formal letter of resignation from Brouse before appointing someone new to the position. After discussion, Tom Reitz reintroduced the motion to appoint Jeff Brouse as Roadmaster and Mark Bieber as Assistant Roadmaster. Motion was seconded by Billy Allred and carried.

Discussion was held on salary increases. Supervisor Allred suggested keeping the increase at 5% for 2023. Salaries were then set as follows.

Roadmaster Salary – Motion was made by Tom Reitz, seconded by Billy Allred and carried for the Roadmaster salary to be raised to \$27.00/hour.

Supervisor Laborer – Motion was made by Tom Reitz, seconded by Mark Bieber and carried for the Supervisor laborer salary to be raised to \$17.00/hour.

Township Laborer – Motion was made by Tom Reitz, seconded by Billy Allred and carried for the Township laborer salary to be raised to \$17.00/ hour.

Equipment Operator/ CDL - Motion was made by Billy Allred, seconded by Mark Bieber and carried for the equipment operator salary to be raised to \$23.50/hour.

Secretary/ Treasurer – Motion was made by Billy Allred, seconded by Tom Reitz and carried to raise the Secretary/ Treasurer salary to \$1625.00/month.

Treasurer's Bond – Motion was made by Billy Allred, seconded by Tom Reitz and carried to raise the Treasurer's bond to \$400,000.00.

Motion was made by Billy Allred, seconded by Mark Bieber and carried for the mileage rate to remain at the Federal rate for 2023.

Meeting dates and times for 2023 are scheduled for the first Tuesday of each month at 7:00 PM with the exception of July, which will be held on the 11th due to the holiday. Meeting dates and times have been duly advertised.

Motion was made by Billy Allred, seconded by Mark Bieber and carried to make the following appointments for 2023:

Deputy Tax Collector	Karen Stamm
Building Permits	Central Keystone COG
Legal Council	Andrew D. Lyons, Esq.
Vacancy Board Chair	Gregory Wagner
Depository	Susquehanna Community Bank/ PLGIT
Emergency Man. Co-ord.	Gary Brouse
Asst. Emergency Man.	Dave Anderson
Engineer	Charles Axtman, PE
Floodplain Permit Officer	Charles Axtman, PE
Planning Commission	Bruce Boynton, Allen Reichley, William Metzger Jr., Matthew Ulrich, Gregory Wagner
Open Records Officer	Wendy Yoder
Tax Collection Committee	Tom Reitz

Sewage Enforcement Officer: Discussion was held on the appointment of a Primary SEO. A motion was made by Billy Allred, seconded by Mark Bieber and carried to appoint Michael Brown as Primary SEO. Motion was made by Billy Allred, seconded by Mark Bieber and carried to appoint the following Alternate SEOs: Kenneth Young, James Gross and Russ Goodling. A motion was made by Billy Allred, seconded by Mark Bieber and carried to adopt the Fee Schedule Resolution #23-01 for Sewage Permit Fees Charged to the Public.

State Convention Voting Delegate – Motion was made by Tom Reitz, seconded by Billy Allred and carried to appoint Mark Bieber as voting delegate at the State Convention. Motion was made by Tom Reitz, seconded by Mark Bieber and carried to pay all expenses for the convention and for the per diem to be set at \$160.00/day.

A motion was made by Billy Allred, seconded by Tom Reitz and carried to adjourn the Reorganization meeting at 7:15 PM.

The regular monthly meeting of the Board of Supervisors then began at 7:15 PM.

Respectfully submitted,
Wendy Yoder
Secretary