

**Union Township Board of Supervisors
Minutes/ Regular Meeting
February 7, 2023**

The regular monthly meeting of the Union Township Board of Supervisors was held on February 7, 2023. Supervisors Reitz and Bieber were present. Supervisor Allred was absent. Also in attendance were Greg Wagner, Rick Wetzel, Ben Wetzel, and Keith and Mary Kay Herman.

Meeting was called to order at 7:00 PM followed by the pledge to the flag.

Having reviewed the reorganization meeting minutes, a motion was made by Tom Reitz, seconded by Mark Bieber and carried to approve the minutes as presented. The regular minutes of the January meeting were also reviewed and a motion to accept the minutes as presented was made by Tom Reitz, seconded by Mark Bieber and carried.

Rick Wetzel, Ben Wetzel and Greg Wagner attended on behalf of the Fire Company and gave a 2022 financial report as well as an update on the camp ground progress and fundraisers.

Keith and Mary Kay Herman presented concerns about buildup of stormwater runoff debris at the corner of Stein Lane and Stillwater Lane. They also requested reflector posts on the same curve due to traffic driving through their yard. The Assistant Roadmaster will look into the issue to find a resolution.

The Subdivision Ordinance discussion was tabled due to Supervisor Allred's absence.

Having been duly advertised, a motion was made by Tom Reitz, seconded by Mark Bieber and carried to appoint Klacik and Associates to perform the annual 2022 audit.

The draft agreement on Gobbler Road between Penn DOT and the Township was reviewed by Atty. Lyons and the Board. Atty. Lyons mentioned a few minor changes and Penn DOT will be notified of them.

A change order was necessary for liquid fuels reporting of the 2022 road project due to an error on the contract. After reviewing the change order that was drafted by Penn DOT, a motion was made by Tom Reitz, seconded by Mark Bieber and carried to accept the change order and sign it for the audit file.

The Roadmaster job description was reviewed. Item number 12 will be updated to include communication with the Township Secretary as well as the Board of Supervisors. The rest of the job description was found acceptable.

The County Planning Office gave notification that they would like to discuss the Union County Comprehensive Plan with the Board and Township Planning Commission. A meeting will be scheduled.

Resolution #23-02 giving the Township Secretary the authority to submit and make changes to the Traffic Signal Maintenance Agreement was adopted. A motion was made by Tom Reitz, seconded by Mark Bieber and carried to adopt the Resolution and for the Secretary to submit all required Penn DOT paper work on the TSMA.

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Bills were presented for payment for a total of \$16,872.33. A motion was made by Tom Reitz, seconded by Mark Bieber and carried to approve bills as presented.

Motion to adjourn the meeting at 8:45 PM was made by Mark Bieber, seconded by Tom Reitz and carried.

Respectfully Submitted,
Wendy Yoder
Secretary

General Fund	\$134,641.17
State Fund	\$2355.77
Equipment Fund	\$1102.29
American Relief Plan	\$172,133.52
Total	\$310,232.75